New Durham Public Library Trustees Meeting

August 10, 2026

New Durham Public Library

2 Old Bay Road New Durham, NH 03855

Members present: Tara Gendron, Patrice Mitchell, Bill Meyer, Marilee DeCoff

Members absent: Samantha Lessard

Others present: Caitlin Frost, library director; Paul Branscombe, Town Administrator; Kirsten Gilligan, Town Finance Manager

Call to Order/Agenda Review: Chair Meyer called meeting to order at 6:02pm

Approval of Minutes: Chair Meyer made a motion to approve minutes of June meeting—as amended (Bob Perry's name corrected to Paul Perry). Seconded by Pat Mitchell. A roll call vote was taken. Chair Bill Meyer-aye; Tara Gendron-aye; Pat Mitchell-aye; Marilee DeCoff-aye. The motion passed unanimously.

Financial Report and Approval:

Trustees account balance $11,860.17 with $3254.06 as grants leaving $8606.11

$1000 donation from a family in town to be used TBD

$100 donation being used for Senior Shenanigans flower arranging night

Operating account balance $10,198.07

Tara Gendron made a motion to approve Financial Report. Seconded by Chair Bill Meyer. A roll call vote was taken. Chair Bill

Meyer-aye; Tara Gendron-aye; Pat Mitchell-aye; Marilee DeCoff-aye. The motion passed unanimously.

Director's Report

Summer Reading program was a big success. More participants this year since 2021.

Parenting book section has been made. Caitlin looking for grant to enhance the section.

Caitlin has presented budget for FY27.

Chair Meyer made a motion to accept budget as presented; seconded by Pat Mitchell. A roll call vote was taken. Chair Bill Meyer-aye; Tara Gendron-aye; Pat Mitchell-aye; Marilee DeCoff-aye. The motion passed unanimously.

The budget will be submitted on 8/14/26.

Caitlin is ordering new library card in preparation for Granite State Library Challenge. They will be used beginning 9/1/26 for people getting or renewing a library card.

NHTLA—we need to renew yearly membership for each Trustee

Other Business

Marilee had info on C3Brix; Caitlin may try to have the program again at the library.

We will continue to work on policies and procedures at next meetings.

Next meeting is Monday, September 14, 2026 at 6pm at the library.

At 6:56pm Pat Mitchell made a motion to close the meeting. Seconded by Marilee DeCoff. A roll call vote was taken. Chair Bill

Meyer-aye; Tara Gendron-aye; Pat Mitchell-aye; Marilee DeCoff-aye. The motion passed unanimously.