

**New Durham Public Library Trustees Meeting
December 8, 2025
New Durham Public Library
2 Old Bay Road New Durham, NH 03855**

Members present: Patrice Mitchell, Marilee DeCoff, Tara Gendron, Samantha Bourque, Chair Bill Meyer (via Zoom).

Call to Order/Agenda Review: Chair Bill Meyer called the meeting to order at 4:06 pm.

Approval of minutes: Motion made by Chair Meyers to approve the minutes from the November meeting. Second by Marilee DeCoff.. A roll call vote was taken. Chair Meyer-aye; DeCoff-aye; Mitchell-aye; Gendron-aye; Bourque-aye. The vote passed unanimously.

Financial Report and Approval.

Ms. DeCoff submitted her report that the Trustees account for November is \$10,624.19 and the Operating account is \$7040.92

All bills are paid and up to date.

The Trustees had previously reviewed the invoices via email and approved by reply.

Ms. Gendron made the motion to accept the report as written. Second by Ms. Mitchell.. A roll call vote was taken. Mitchell-aye; Meyer-aye; DeCoff-aye; Gendron-ay; Bourque-aye.. The vote passed unanimously.

Director's Report

November

No Director's report this month.

Other Business:

Minutes

Motion made to unseal minutes of February 5, 2025 by Tara Gendron. Second by Patrice Mitchell. A roll call vote was taken. Mitchell-aye; Gendron-aye; DeCoff-aye; Meyer-aye; Bourque-aye. The motion passed unanimously.

GrantWatch subscription

Celeste Chasse and Caitlyn Frost purchased a 3 month subscription to GrantWatch. This program lists all available grants in the United States. Parks and Recreation will contribute \$50.00 toward the cost of the subscription.

Motion made to accept \$50.00 from the Parks and Recreation Department by Tara Gendron. Second by Patrice Mitchell. A roll call vote was taken. Meyer-aye; Bourque-aye; Gendron-aye; DeCoff-aye; Mitchell-aye. The motion passed unanimously.

Library Staff Evaluations

At 4:21pm, the Trustees voted to enter a non-public session pursuant to NH Revised Statute 91-A:II (a).

Schedule Next Meeting: January 12, 2026 , 2025 at 6pm at the library.

Adjournment:

Motion made by Chair Bill Meyer to adjourn at 4:57 pm; second by Tara Gendron.. A roll call vote was taken. Meyer-aye; Mitchell-aye; Gendron-aye; DeCoff-aye; Bourque-aye. The motion passed unanimously.

Respectfully submitted,
Patrice Mitchell