

## **New Durham Public Library Trustees Meeting**

**April 21, 2025**

**New Durham Community Room  
6 Main Street New Durham, NH 03855**

*Members present:* Patrice Mitchell, Rachel LaMontagne, Tara Gendron  
Chair Meyer via Zoom.

*Others Present:* Caitlin Frost, library director.

*Call to Order/Agenda Review:* Chair Meyer called the meeting to order at 4:02 pm.

*Approval of minutes:* Motion made by Chair Meyer to approve the minutes from March meeting. Second by Ms. LaMontagne.. A roll call vote was taken. Chair Meyer-aye; Lamontagne-aye; Mitchell-aye; Gendron-aye. The vote passed unanimously.

### *Financial Report and Approval.*

Ms. DeCoff submitted her report that the Trustees account for April stood at \$20,528.22 The Operating account stood at \$8290.19 .

All bills are paid and up to date.

The Trustees had previously reviewed the invoices via email and approved by reply.

Rachel LaMontagne made the motion to accept the report as written. Second by Tara Gendron. A roll call vote was taken. Mitchell-aye; Meyer-aye; LaMontagne-aye; Gendron-aye. The vote passed unanimously.

Directors Report and Informational Items

April

TDS has been installed as the new communication system

The financial audit for the fiscal year 2024 has passed.

The annual staff appreciation dinner is coming up.

**Motion made by Tara Gendron to fund the dinner; second by Rachel LaMontagne. The motion passed unanimously.**

NHLA Conference recap:

Nathan Johnson attended a workshop on creating adult programming at the library.

Ms. Frost's two presentations were well received and she has been asked to submit a proposal for a presentation for the 2026 NHLTA conference.

Library circulation desk construction/ ARSL grant:

The Association of Rural and Small Libraries has awarded a \$15,000 grant to the library towards the renovation. The Trustees will post notice of a public hearing to accept the funds.

The grants bring the total funds available up to \$25,000. Discussion was held on ways to fundraise for the remaining \$5000. The Friends of the library will be asked for their input.

Institute of Museum and Library Services/ State updates.

Email from the state librarian.....

We have received our drawdown request from March 31st. I think we can safely deduct from this that there is someone, somewhere processing drawdown requests on awarded Grants to State funds.

In other good news, today by unanimous vote, the Finance Committee voted in the affirmative to use unexpended general funds (state funds) for

FT positions that are currently federally funded, in the event that federal funds become unavailable. This solution is available to the State Library through the end of the State fiscal year (June 30, 2025).

There is still much that is unknown with regard to the status of IMLS in the long run. CA25-128JJM State of RI, et al. v. Donald J. Trump, et al. was heard today and has adjourned for the day. This is the suit that was brought forward by 21 states' attorneys general. Decision in that case could provide more information.

New business: none this month.

*Schedule Next Meeting:* May 12, 2025 at 4pm in the Community Room..

*Adjournment:*

**Motion made by Patrice Mitchell to adjourn at 4:28 pm; second by Tara Gendron. A roll call vote was taken. Meyer-aye; Mitchell-aye; LaMontagne-aye; Gendron-aye. The motion passed unanimously.**

Respectfully submitted,  
*Patrice Mitchell*